



Darien Pediatric Dentistry LLC

Practice Guidelines

It is our goal to provide your child with the highest possible quality of care, accompanied by a conscientious effort to maintain affordable fees. The achievement of this goal will require efforts from both, you and our office, to manage our time together effectively. Please read the following guidelines carefully.

Appointment Confirmations

You will be given a courtesy phone call 2 days prior to your appointment. Your appointment will be considered confirmed unless we hear from you in advance.

Early/Late appointments

We prefer to see children under 6 years of age during morning hours. We feel that this is the best time to gain cooperation and provide the best experience for younger children. Our after school appointments are most popular. Due to high demand, we ask for your help by being flexible. In order to help us offer this popular time to everyone, we may ask you to take an earlier appointment to. If your child arrives more than 15 min. late for an appointment, we might have to reschedule the appointment for another day.

Child-Centered Practice

We are committed to creating a wonderful experience for each child that walks through our doors. We are committed to taking the time it takes in order for this to happen. For the most part this follows the timeline of our scheduled appointments, but sometimes it does not. We ask for your patience in advance. While we do everything we can to make sure that your child is seen promptly as scheduled, due to the nature of our practice, delays do happen. We understand that your time is valuable as well.

Dental Insurance

As a courtesy to our patients, we will process your insurance claims in our office. We are happy to inform you that most insurance plans will cover a portion of your child's necessary dental treatment. For your convenience, we will make every effort to estimate your portion of the fee at the time of the appointment.

Appointment Guidelines

There will be absolutely no charge for your need to reschedule an appointment, provided we receive a 48 hour notice. However, a minimum fee of \$ 50.00 will be charged to your account for every child who fails to keep a reserved appointment. This courtesy will provide us with an opportunity to give this time to a child who is waiting to be seen.

Financial Options

Payment is required at the time of service. We are pleased to offer the following payment options:

- 5% accounting courtesy with a payment in full by cash or check.
- Visa, Discover or Master Card

Please keep a copy for your records.

Thank you!